



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT ELECTION OFFICER :: NALBARI
03624-220496 (O) / 220218 (R) – 220469 / 220371 (F)
E-mail : deo-nalbari@nic.in

NOTICE INVITING TENDER

Sealed tender affixing Court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are hereby invited from the intending Govt. registered Printing Presses under Nalbari Election District for printing of Photo Electoral Rolls and as per terms and conditions laid down below. The sealed tenders will be submitted in the drop box placed at Election Branch, DC's Office, Nalbari till 1:00 PM up-to 09/11/2020 and shall be open on the same day at 3:30 PM in presence of the intending tenderer or their authorized representative. In case the last closing day falls on a holiday or bandh called by any organization then the tender shall be opened on the next working day. The undersigned reserves the right to reject any or all Tenders without showing any reasons thereof.

Specification:-


- 1) Printing shall have to be done in good quality A4 Size 75 GSM Maplitho Paper.
- 2) Printing shall have to be done from CD in PDF format to be provided from this end.
- 3) Rate of printing per page on both sides and single side inclusive of paper, stitching, binding, shorting, tagging, delivery charges and Income Taxes.

Terms and Conditions :-

1. The Printing Press must be registered with the Printing & Stationery Department, Govt. of Assam and self attested photocopy of valid Govt. registration certificate must be submitted along with the quotation tender.
2. Self attested photocopy of latest Income Tax return certificate must be submitted along with the Tender.
3. Self attested photocopy of GST Registration certificate must be submitted along with the tender.
4. Self attested photocopy of Trade License must be submitted along with the tender.
5. Self attested photocopy of PAN Card must be submitted along with the tender.
6. Photocopy of pass experience (previous work order) of printing of Photo Electoral Roll must be submitted along with the tender.
7. Bank Account No. in the name of Printing Press and IFS Code & Bank Branch Name must be indicated with the tender. Photocopy of 1st page of Bank Pass Book or copy of cancelled cheque are to be submitted along with the tender where in the IFS code is mentioned.
8. The per page rate of printing of Photo Electoral Roll should not be above of **Rs. 2.30 in case of both sides and Rs. 1.50 in case of single side** excluding GST.
9. The authority shall not be bound to accept the lowest quoted rates and rates accepted shall not be changed under any circumstances.
10. The quality of printing items shall be standard and the undersigned shall have the right to reject the Printing items supplied by the Press, if not satisfied.
11. At the time of opening of Tender, original of all certificates / documents enclosed with the Tender must be produced.
12. Payment shall be made when required fund will be provided by the Election Department, Dispur.

Special Note :-

Presses which are not registered with the Printing & Stationery Department, Govt. of Assam and not be able to print on emergency basis need not to submit tender.



District Election Officer
Nalbari.

Date- 30/10/2020.

Memo No. NEL- 10 / 2020 / 5 - A

Copy to :-

- 1) The Chief Electoral Officer, Assam for kind information.
- 2) The District Information & Public Relation Officer, Nalbari for wide publicity through well circulated News Paper.
- 3) The DIO, NIC, Nalbari for publication of the said NIT in the District website.
- 4) Office Notice Board


District Election Officer
Nalbari.

