



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER::: NALBARI
(SUB DIVISIONAL PLANNING BRANCH)
03624-220496(O); 220469/220371(F)
E-mail: dc-nalbari@nic.in

NO.NDP(ME)-7/2020/6

Date: -01/10/2020.

SHORT TENDER NOTICE INVITING QUOTATION

Sealed quotation affixing Court Fee stamp of Rs. 8.25 (Rupees Eight and Twenty Five paise) only are hereby invited from the intending Registered Printing Presses for editable printing of Electoral Roll as stated below and as per Terms & Conditions laid down below and will be received up-to **12.00 Noon of 15/10/2020** in the Office Chamber of ADC, Nalbari, I/C, ULB Election'2020, Nalbari and shall be opened by ADC, Nalbari, I/C, ULB Election'2020, Nalbari at 3.00 PM on the same date in presence of the Quotationers.

TERMS & CONDITIONS

1. The Printing Press must be registered with the Printing & Stationary Department of the Govt. of Assam. In this regard, following documents is to be submitted along-with the quotations and original valid documents must be produced at the time of opening of the quotation: -
 - (i) PAN Card.
 - (ii) Up-to date GST Clearance certificate.
2. Rate accepted shall not be changed under any circumstances.
3. No extra delivery charges will be paid.
4. The quality shall be standard and undersigned shall have the right to reject the printing items supplied by the Press, if not satisfied.
5. Authority shall not be bound to accept the lowest quoted rate, without mentioning any reason.
6. Rate should be quoted inclusive of all taxes both in figure and word.
7. Printing presses must be ready to supply any quantity of pages as per requirement.
8. An undertaking has to be submitted by the Owner of Printing Firm into the extent that his Printing Firms is not blacklisted earlier, in any case.

Sd/-
Deputy Commissioner,
Nalbari.

PRINTING ITEMS

Sl. No.	Printing item description	Quantity	Rate (inclusive of all taxes)	
			Per hundred copies	Per fifty copies
1	Form A4 / FS Size (white / colour paper) single side print with good quality paper	Per page		
2	Form A4 / FS size (white / colour paper) both side print with good quality paper	Per page		
3	Form A4 / FS size (white / colour paper) both side print with good quality paper including tagging, shorting, binding etc.	Per page		

MemoNO.NDP(ME)-7/2020/6 (A)

Date: -01/10/2020.

Copy forwarded to: -

- (1) The Secretary, Assam State Election Commission, Dispur, Guwahati-6 for favour of kind information.
- (2) The DI & PRO, Nalbari. She is requested to give wide publicity of the NIT above.
- ✓(3) The DIO, NIC, Nalbari for publication of the said quotation in the District Website.
- (4) Office Notice Board.

Deputy Commissioner,
Nalbari.